

**WILLIAMSON COUNTY EMERGENCY SERVICES DISTRICT #2**  
**MINUTES OF THE REGULAR MEETING – April 18, 2019**

The Williamson County Emergency Services District #2 held a regular meeting on April 18, 2019 at Sam Bass Fire Department Station 2, 16248 Great Oaks Drive, Round Rock, Texas.

**Commissioners in Attendance:**

ESD Commissioners present: Thom Nanninga, Jordan Baltazor, Tim Hunsberger, Darryl Pool, Russell Strahan.

**Others in Attendance:**

Sam Bass Fire Dept.: Chief David Kieschnick and Assistant Chief Keith Farris

Municipal Accounts & Consulting: Taylor Kolmodin

Public: Bob Shugart

Meeting was called to order at 7:02pm by Commissioner Nanninga.

Pledge of Allegiance was led by Commissioner Baltazor.

Public Comment: No member of the public requested to speak.

**Action items**

ITEM 4: *Approve March meeting minutes.*

The March 21, 2019 minutes as presented had SBFD Assistant Chief's Farris name under Others in Attendance misspelled as "Ferris," had Public Comment misspelled as "Public," and under Item 8 regarding the sentence stating a Station 3 opening ceremony would be held on April 27, 2019 it was noted that date had been only proposed but no date had been officially set. Motion made to correct both misspellings, delete the last sentence under Item 8, and approve minutes as amended.

Motion: Hunsberger    Second: Strahan    [Unanimous]

ITEM 5: *Presentation of and take action relative to 2018 audit.*

The draft audit has been reviewed by legal counsel Mark Dietz. Commissioner Nanninga has not received the completed audit. Kolmodin will check on its status.

ITEM 6: *Review bookkeeper's report from Municipal Accounts & Consulting and consent to: a) approval of payment of monthly bills and invoices, b) approval of monthly financial report.*

Kolmodin presented the District's monthly financial statements, monthly bills, and invoices. Report approved without amendment.

Motion: Nanninga    Second: Hunsberger    [Unanimous]

**ITEM 7:** *Discuss and take any action needed relative to Station 3.*

Chief Kieschnick reported SBFD took possession of the station on April 9 and are now moving in equipment and furnishings. The bay floor was re-sealed and is now in satisfactory condition. Bunker gear and radio equipment have arrived. The most significant items not yet received are beds which are in transit from Denver, Colorado. SBFD expects to begin servicing calls from Station 3 the last week of April or first week of May.

Commissioner Strahan and Chief Kieschnick will coordinate on setting a date and time for an opening ceremony when the most local public officials, District commissioners, SBFD officers, and BSW architects are available to attend. An open house for the public will be held later.

**ITEM 8:** *Receive monthly report from Sam Bass Fire Department regarding emergency operations, response times, call volume, training, management activities and membership.*

Chief Kieschnick presented reports for February and March, 2019.

**ITEM 9:** *Discuss potential agenda items, time and date for May business meeting (5/16/19).*

Next regular meeting to be held on May 16, 2019 beginning at 7:00pm at Sam Bass Fire Station #2.

**Adjournment:**

Motion to adjourn made at 7:50pm.

Motion: Strahan      Second: Nanninga      [Unanimous]

**“I attest that all the above information is true and correct to the best of my knowledge.”**

Submitted by: Darryl Pool, Secretary, Williamson County ESD #2